

### **How to apply**

- (i) Candidates have to apply through online application form provided on the website [www.npcilcareers.co.in](http://www.npcilcareers.co.in) only.
- (ii) The online application form will be available on the website [www.npcilcareers.co.in](http://www.npcilcareers.co.in) from **09/07/2021 at 10:00 hrs and will close on 29/07/2021 at 16:00 hrs.**
- (iii) It is mandatory to input all the relevant information (such as qualifying degree details, duration, percentage of marks, Registration No. and Validity period, contact mobile number, e-mail address etc.) to complete the registration and get the Registration number. Candidates are therefore advised to keep such information ready before applying online.
- (iv) Before applying online candidate should scan his / her recent passport size photograph in JPG format, of size not more than 50KB and a minimum of 125 x 165 pixels (4.4 x 5.8 in cm) in dimensions. The photograph uploaded will be printed on the call letter and only the candidate whose photograph is printed on the Call letter will be allowed to appear for Interview, if called for.
- (v) The photograph should be in color, against a light colored, preferably white background and if you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- (vi) Candidate must ensure that Photo to be uploaded is of required size and face should be clearly visible. If the photo is not uploaded at the place of Photo admission will be rejected/ denied.
- (vii) The applicant has to ensure that the signature image should be clearly visible and has to sign on white paper with blue/black ink pen.
- (viii) The signature image in JPG format of size not more than 20KB and a minimum of 125 x 80 pixels (4.4 x 2.9 cm) in dimensions to be uploaded at the space provided.
- (ix) Candidates are requested to make a note of the login id and password, as she/he will need this login to the website to check her/his application status. An email will also be sent to the candidate with the application number.
- (x) After registering online candidates are advised to take print out of their System generated online application form. **Please note that the physical copy of the Application need not be sent to us, but in case of selection, they will be required to produce the print out of application form.**
- (xi) Application will be accepted ONLINE only. **Applications submitted in any other form including handwritten/typewritten applications in hard format delivered in person or by other means shall not be entertained. No Certificates/mark sheets etc. are required to be submitted along with 'On-line application form'. No documents/application forms etc. are to be sent to NPCIL.**
- (xii) NPCIL is not responsible for any discrepancy in submitting details ONLINE. The candidates are therefore, advised to strictly follow the instructions.
- (xiii) The particulars furnished by the candidates in the Application form will be taken as final and further process of the application will be based on these particulars.
- (xiv) Request for change of Interview centre, Interview date and timing will not be entertained.