Online Recruitment Application Process

The Online Recruitment Application process consists of following steps:

- **Step 1**: The applicant is required to enter all basic information such as Name, Date of Birth, Category, Email, Contact mobile number, PwBD details and other exemption details, if applicable. On successful completion of this stage, an activation link is sent to applicant's Email id.

- **Step 2**: The applicant is required to activate the account by clicking on the activation link received in his Email id after completing Registration in Step 1.

- **Step 3**: On successful completion of this activation, applicant can login using their login id and password for completing the online application. In this step the applicant is required to fill in all details of his Educational Qualifications, Work Experience if any etc.
  This is a multi-stage step where applicant is allowed to go to next stage only on entering the information required for current stage. The sequence of stages is as follows:

    i. Educational Qualifications
    ii. Work Experience
    iii. Personal Details
    iv. Upload Photo & Signature
    v. Submit Application

Following page is the home page of the online application process

राष्ट्र की सेवा में परमाणु
न्यूक्लियर पॉवर कॉर्पोरेशन ऑफ इंडिया लिमिटेड
(भारत सरकार का उद्यम)
NUCLEAR POWER CORPORATION OF INDIA LIMITED
(A Government of India Enterprise)

NPCIL

| HOME | ABOUT US | IMPORTANT INFORMATION | APPLY | DOWNLOAD FORMS | FAQS | CONTACT US | ADVERTISEMENT | HELP |

"Registration starts from Jan

HOME

ABOUT US

☐ IMPORTANT INFO

☐ APPLY

☐ DOWNLOAD FORMS

☐ OTHERS

FORGOT PASSWORD

FORGOT USER NAME

Advertisement number: GHAVP/HRM/01/2021

Recruitment of Scientific Assistant, Fire Personnel & Non-Technical staffs at GHAVP

Important

UNDERLINE **CURRENT VACANCIES** :

Sl. No.	Name of the Post	Discipline	No. of vacancies						Age limit as on 25/01/2021
			Total	SC	ST	OBC	EWS	UR	
1.	Scientific Assistant/C	Safety Supervisor	3	–	–	–	–	3	18 years – 30 years + 1 year Diploma certificate in industrial safety + No. of years of experience after obtaining requisite qualification
2.	Leading Fireman/A	Fire	1	–	–	–	–	1	18 – 32 years
3.	DCPOF/A	Fire	2	–	–	–	–	2	18 – 27 years
4.	Assistant Grade-1	HR	–	–	–	–	–		
5.	Assistant Grade-1	F&A	–	–	–	–	–		21 – 28 years
6.	Steno Grade – 1	Steno	2	–	–	–	–	2	

BACKLOG VACANCIES :

Sl. No.	Name of the Post	Discipline	No. of vacancies					Age limit as on 25/01/2021
			Total	SC	ST	OBC	PwBD	
1.	Scientific Assistant/C	Safety Supervisor	–	–	–	–	–	18 years – 30 years + 1 year Diploma certificate in industrial safety + No. of years of experience after obtaining requisite qualification
2.	Leading Fireman/A	Fire	–	–	–	–	–	18 – 32 years
3.	DCPOF/A	Fire	1	–	–	1	–	18 – 27 years
4.	Assistant Grade-1	HR	1	1	–	–	–	
5.	Assistant Grade-1	F&A	1	–	–	1	–	21 – 28 years
6.	Steno Grade – 1	Steno	–	–	–	–	–	

Last date of Application Submission:
Jan 25, 2021 (17:00 Hrs).

Click here to know How to Apply

This Site is best viewed in Internet Explorer (versions 11 and above) and Resolution 1200X800

Since commencement of business on 17th September, 1987; NPCIL has established strong foundation of company based on excellent corporate governance with overriding priority on nuclear safety, transparency and unmatched human resource which is the backbone of our performance.

NPCIL wishes to be known as 'People Builder'

Home page for current recruitment advertisement provides various options to the applicants some of them are as follows:

a) Register and Login link for registration and submission of online application.

b) Important information related to recruitment such as Important dates, How to apply, Selection process, General conditions etc. accessed using the 'Important Information' link.
c) Recruitment advertisement scanned copy.
d) FAQs and standard queries and their answers.
e) Option to submit any query.

Home page contains **LOGIN** and **REGISTER** buttons which are displayed on the top right side. An Applicant can register either by directly pressing on "**REGISTER**" button or selecting "**ONLINE REGISTRATION**" sub-menu under the **APPLY** Menu which is displayed in the top menu bar.

After clicking on "**REGISTER**" button or ONLINE REGISTRATION submenu under APPLY menu, online registration page is opened which is the first step of the online application process. In this page, an applicant can enter information such as Date of Birth, Nationality, gender etc. Applicant has to choose valid password and username of his choice for login.

After all relevant details are entered and pressing "**REGISTER**" button, an activation link for activating the applicant's account will be sent to applicant's Email id. Please note that no changes are allowed in the information entered at registration stage after completing the registration.

After registration, applicant can click on the link sent to applicant's Email id to activate his account. Only after activation, the applicant will be allowed to Login and complete his online application.

After registration and account activation, an applicant can login their account using login ID and Password (which were created in the registration page) for filling online application form either by pressing "**LOGIN**" button on the top right side of the home page or selecting **LOGIN** sub menu under the **APPLY** menu in the top menu bar.

After Login, the applicant will be redirected to application progress page where the current status of online application form filling will be shown. This page contains a sequence of stages including Educational Qualifications, Work Experience, Upload photo & signature and Submit Application. An Applicant is allowed to go to the next stage only after saving the details on the current stage.

After clicking on "**Educational Qualifications**", Qualification Page is opened. In this page, the applicant can enter details of his qualification starting from SSC / Class X. Please note that educational qualification required to be filled may change depending on the Post & Discipline selected at the registration stage. There is also an option provided to enter any 'Other Qualifications'.

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| EDUCATIONAL QUALIFICATIONS | WORK EXPERIENCE | PERSONAL DETAILS | UPLOAD PHOTO, SIGNATURE | SUBMIT APPLICATION |

Welcome Mr TEST ! Your last login was on 31 Dec 2020 10:24 from 10.10.120.93

Time Left: 29:52
"Registration starts from Jan 5, 2021 (10

EDUCATIONAL QUALIFICATIONS

Qualification Details as on 25/01/2021

** Instructions for filling Essential Qualification Details **

Exam Passed	Degree	Discipline/Subject	College / Institute	Board / University	Mode of Study	Mon/Year of Enrolment	Mon/Year of Passing	Aggregate (%)
SSC	SSC ⌄		TEST	TEST		3 ⌄ / 2000 ⌄	3 ⌄ / 2001 ⌄	74
HSC	-Select- ⌄					MM ⌄ / YYYY ⌄	MM ⌄ / YYYY ⌄	
Diploma	Dip in Engg ⌄	TEST	TEST	TEST	Full Time ⌄	3 ⌄ / 2002 ⌄	3 ⌄ / 2005 ⌄	78
Graduation	-Select- ⌄				-Select- ⌄	MM ⌄ / YYYY ⌄	MM ⌄ / YYYY ⌄	
Diploma in Industrial Safety	Dip in Industrial Safety - CLI ⌄		TEST	TEST	Full Time ⌄	3 ⌄ / 2006 ⌄	3 ⌄ / 2007 ⌄	68

Applicants should enter the qualifications attained by them satisfying the Minimum educational qualification requirement of the Post. The qualifications and its related information, that are not applicable/attained can be left blank

** Instructions **

* Please specify the Date of Notification of Result/Issue of Final Marks Sheet for Diploma.   04/01/2006

* Please specify the Date of Notification of Result/Issue of Final Marks Sheet for Graduate Degree.

* Please specify the Date of Notification of Result/Issue of Final Marks Sheet for Diploma in Industrial Safety.   01/01/2008

* **Level of Computer Literacy**

| MS WORD☐ MS EXCEL☐ MS POWERPOINT☐ MS ACCESS☐ DBMS / RDBMS☐ INTERNET OPERATIONS☐ |
| Others |

Other Qualifications

** Instructions for filling Other Qualification Details **

Name of Qualification	Subject / Specialization	Institute / University	Mon/Year of Passing
			MM ⌄ YYYY ⌄
			MM ⌄ YYYY ⌄
			MM ⌄ YYYY ⌄

Save & Proceed to Next Step

This Site is best viewed in Internet Explorer versions 8.0 and Above and Resolution 1200X800

Applicant can save the entered details using the **"Save & Proceed to Next Step"** button after entering the required information on the qualification page. Applicant will be then redirected to Work Experience Page. The applicant can also open this page by clicking on the "**WORK EXPERIENCE**" in the top menu bar.

Applicant can enter work experience wherever applicable. If work experience is not there and there is no Minimum Work experience requirement for this post & discipline, the applicant can skip this step and go to next step by clicking the "**Save & proceed to Next Step**" button without entering any work experience details.

Applicant will be then redirected to Personal Details Page. The applicant can also open this page by clicking on the "**PERSONAL DETAILS**" in the top menu bar.

The applicant should enter all the mandatory details on Personal details page and proceed to next step by clicking "**Save & Proceed to Next Step**" button.

Applicant will be then redirected to Upload Photograph & Signature page. The applicant can also open this page by clicking on the "**UPLOAD PHOTO & SIGNATURE**" in the top menu bar.

The applicant should scan and upload his Photograph in JPEG format of size not more than 50KB and a minimum of 125 x 165 pixels (4.4 x 5.8 in cm) in dimensions and signature in JPEG format of size not more than 20KB and a minimum of 125 x 80 pixels (4.4 x 2.9 cm) in dimensions. Photograph must be a recent passport style color picture taken against a light-colored, preferably white background.

Please note that Application with illegible / blurred Signature and / or Photograph will be rejected summarily.

Click "**Save & Proceed to Next Step**" button after successfully uploading photo and signature.

Applicant will be then redirected to Submit Application page. The applicant can also open this page by clicking on the "**SUBMIT APPLICATION**" in the top menu bar.

In this page, the applicant will be shown all the details entered by him. The applicant can check the details entered for any errors / mistakes. The applicant can use top links to correct any errors in previous steps.

The applicant can draft save the details using the "**Save & Proceed to Next Step**" at any of the previous steps.

HOME

LOG OUT

| EDUCATIONAL QUALIFICATIONS | WORK EXPERIENCE | PERSONAL DETAILS | UPLOAD PHOTO, SIGNATURE | SUBMIT APPLICATION |

Welcome Mr TEST ! Your last login was on 31 Dec 2020 10:24 from 10.10.120.93   Time Left: 29:0
"Registration starts from Jan 5, 2021 (10:00 Hrs). Application submission closes on Jan 25, 2021 (17:00 Hrs)."

APPLICANT DETAILS

1. Advertisement	GHAVP/HRM/01/2021
2. Name of the Post applied for	Scientific Assistant / C – Safety Supervisor
3. Full Name	Mr TEST
4. Father's Name	TEST
5. Mother's Name	TEST
6. Date of Birth (in DD/MM/YYYY format)	21/01/1988
7. Age as on 25/01/2021	33 Years 4 Days
8. Nationality	Indian
9. Gender	Male
10. Marital Status	Single
11. Religion	Hindu
12. Category	UR
13. Mother Tongue	KANNADA
14. PwBD	NO
15. Whether NPCIL Employee	NO
16. State/UT of Domicile	ANDHRA PRADESH

17. Educational Qualifications

Exam Passed	Degree	Discipline	College/Institute	Board/University	Mode of Study	Mon/Year of Enrolment	Mon/Year of Passing	Aggregate (%)
SSC	SSC		TEST	TEST		3 / 2000	3 / 2001	74
HSC								
Diploma	Dip in Engg	TEST	TEST	TEST	Full Time	3 / 2002	3 / 2005	78
Graduation								
Diploma in Industrial Safety	Dip in Industrial Safety – CLI		TEST	TEST	Full Time	3 / 2006	3 / 2007	68

Date of Notification of Result/Issue of Final Marks Sheet for Diploma.	04/01/2006
Date of Notification of Result/Issue of Final Marks Sheet for Diploma in Industrial Safety.	01/01/2008
Date of Notification of Result/Issue of Final Marks Sheet for Graduate Degree.	

18. Other Qualifications

Name of Qualification	Subject / Specialization	Institute / University	Mon/Year of Passing

19. Details of Work Experience, if any

Details of Pre Qualification Work Experience, if any

Name Of Employer	Type of Orgn.	Post Held	Nature of Duties	Date From	Date To

Details of Post Qualification Work Experience, if any

| Name of Employer	Type of Orgn.	Post Held	Nature of Duties	Date From	Date To	Serving Presently
TEST	State Govt.	TEST	TEST	06/01/2011	14/01/2016	NO

Total Experience	5 Years 0 Months 9 Days
I am working in Central Govt Orgn / State Govt Orgn / PSU / Aided Institutions and have informed my Head Office / Deptt. in writing that I am applying for the above post and will produce NOC from my Employer; if shortlisted and called for Trade Test / Skill Test / Certificates Verification / Interview / Physical Endurance Test.	

20. Other Details

Aadhaar Number	

Are you Physically domiciled in Kashmir Division of Jammu Kashmir State from 01/01/1980 to 31/12/1989 (Dom Kashmir)	NO
Are you an Ex-servicemen	NO

Level of Computer Literacy

MS WORD ☐ MS EXCEL ☐ MS POWERPOINT ☐ MS ACCESS ☐ DBMS / RDBMS ☐ INTERNET OPERATIONS ☐

Others:

Have you worked with NPCIL on Contract/Fix Term basis?	NO
Are you registered with any Employment Exchange?	NO
Are any of your close relatives employed in NPCIL/DAE?	NO
21. Correspondence Address	TEST **District** TEST **State** GUJARAT **Pin Code** 125366 **Contact**
22. Permanent Address	TEST **District** TEST **State** GUJARAT **Pin Code** 125366 **Contact**
23. Nearest Railway Station	test

24. Contact Details

Mobile No.: 1236544411	Email ID: tests560@gmail.com
(Photograph of the Candidate)	*Signature* (Signature of the Candidate)

Declaration by the Candidate

(i) I hereby declare that I am eligible to apply for the post as specified in the Advertisement / Internal Circular.

(ii) I hereby declare that all statements made in the application are true to the best of my knowledge and belief.

(iii) I am aware that my application is liable to be rejected if the information given above is incomplete or incorrect.

Please use the links provided on top of the page to make any corrections before submitting the application. The Applicant will not be allowed to make any changes in the information furnished above once he/she submits the Application.

Submit Application

This Site is best viewed in Internet Explorer versions 8.0 and Above and Resolution 1200X800

If all the details are correctly entered, the applicant can submit the application using the "**Submit Application**" button. Please note that no changes in the details entered will be allowed once application is submitted. Upon successful application submission, an Application no. will be generated.
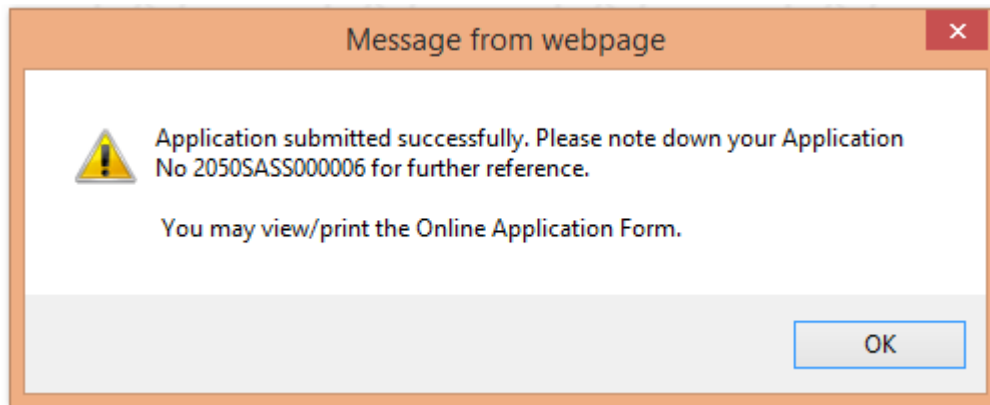
After clicking "OK" button in the message box, the applicant will be redirected to "Application Progress" page.

In this page, Applicant can print the application form by clicking "**Print Application Form**".

The applicant can check his / her status by selecting "**APPLICATION STATUS**" submenu under the **APPLY** menu in the top menu bar of the home page.

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LOG OUT

HOME | ABOUT US | IMPORTANT INFORMATION | APPLY | DOWNLOAD FORMS | FAQS | CONTACT US | ADVERTISEMENT | HELP

Welcome Mr TEST ! Your last login was on 31 Dec 2020 10:24 from 10.10.120.93   Time Left: 29:57
                                                                                              "Regist

HOME
ABOUT US
◻ IMPORTANT INFO
◻ APPLY
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◻ OTHERS
FORGOT PASSWORD
FORGOT USER NAME

APPLICATION STATUS

You have successfully submitted your Online Application.

This Site is best viewed in Internet Explorer (versions 11 and above) and Resolution 1200X800

Please note that applicant should check the page "Application Status" regularly after submission of application. All further updates with regards to his application such as result of screening, admit card for test etc. will be communicated on this page.

FAQ'S – Frequently Asked Questions

Applicant can view the FAQ's for any common doubts regarding application form.

FAQ'S

Q. 1	Where should I send print out of Online Application form?
Ans.	Print out of Online Application form is NOT TO BE SENT. However, printout of 'Online Application Form' along with other essential and documents related to experience as mentioned in the advertisement will be required at the time of document verification.
Q. 2	Should I send the copies of certificates/documents regarding my qualification, caste, disablement etc?
Ans.	DO NOT SEND any documents to NPCIL.
Q. 3	I have done Diploma in Fire/Sub-Officer Course, am I eligible for applying for the post of DCPOCF/A?
Ans.	Minimum qualification prescribed for recruitment has to be fulfilled. Any other qualification including higher qualification over and above the minimum qualification will not disqualify the candidate to appear in written examination for all the advertised posts. Please refer 'Educational Qualification' details in the detailed advertisement.
Q. 4	I have done Certificate Course in Fire Fighting equipment such as Fire Extinguisher etc., from private institute, am I eligible for applying for the post of DCPOCF/A?
Ans.	No. Certificate Course in Fire Fighting equipment such as Fire Extinguisher etc. should be from State Fire Training Centres only. Please refer 'Educational Qualification' details in the detailed advertisement.
Q. 5	I have aquired essential qualification through distance learning, am I eligible to apply for advetised Post.
Ans.	No. Qualification acquired through distance learning, part time, private, open schooling/NIOS etc. will not be considered in any case. All the prescribed essential qualifications should only be of full time, regular and from recognized University/ Institution.
Q. 6	In my Course, only CGPA/GPA/SGPA or letter grade has been awarded in place of percentage of marks. Can I enter the grade in my application?
Ans.	Applicants, who have been awarded CGPA/GPA/SGPA or letter grades, should follow the conversion table of the Institute/College/University from wherever they have passed. Applicants called for TRADE TEST/SKILL TEST/CERTIFICATE VERIFICATION will be required to produce the authenticated conversion table from the Institute/College/University.
Q. 7	I have appeared for my final Semester/Year Examinations and the results are yet to be announced. Am I eligible to apply?
Ans.	No. Please refer point no. 8 under "General conditions and information for candidates" in Main advertisement.
Q. 8	I have submitted my application online, but have forgotten the Registration Number and also did not take a print out of the 'Online Application Form'. What do I do?
Ans.	You may check your e-mail. After registration, an e-mail will be sent to each applicant along with the registration number and name.
Q. 9	How can I check the status of my application?
Ans.	You can click "Applicant's Login" menu and check the status of your application on this website by entering your relevant details.
Q. 10	How can I pay my Application fee?
Ans.	NOT REQUIRED TO PAY ANY FEES
Q. 11	I am a SC/ST, OBC Applicant but don't have the caste/category certificate. Can I apply as a General Applicant?
Ans.	If you so desire, you may apply stating your category as "General", if eligible for General category. In such an event, your candidature will be considered as "GENERAL" and no change in category shall be allowed at a later date. No relaxation/concessions will be applicable to you.
Q. 12	I am working in a Government/Public Sector Company. Should I enclose an NOC from my employer while appearing for Trade/Interview/Skill Test/Document verification/Physical Endurance Test?
Ans.	Shortlisted applicants working in Central/State Government/PSUs/Aided Institutions should bring "No Objection Certificate" from the organisation without which they will not be allowed to appear for the Trade/Interview/Skill Test/Document verification/Physical Endurance Test.
Q. 13	I have not received the activation email when I completed my registration. Why?
Ans.	The activation email could have been delivered to the spam / junk folder of your email account. So please check in these folders.
Q. 14	I have not received any SMS when I completed my registration. Why?
Ans.	If the mobile number you have registered is in the TRAI NCPR list (formerly called DND), you will not receive SMS alerts related to the registration. If you want to receive future SMS alerts from NPCIL related to recruitment of various posts , please remove your mobile number from the NCPR list through your service provider.

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Contact Us

For any queries, applicant can use the Contact Us link to view some standard queries and their answers.

If the applicant does not found his query in the standard query list then he can select "Others" from the list of queries to submit his query.

To submit a new query, an applicant can select query type from the nature of query list. After selecting query type, an applicant should enter his Email id and submit to receive an OTP on his Email id.

After submitting Email id, an OTP will be sent to entered Email id.

The applicant can now enter the OTP received on Email id to validate his Email id

Once the OTP has been verified, the applicant can enter and submit his query.

After clicking "**submit query**" button, a query Token No. will be generated and shown to the applicant. Please note that this token no will have to be used to view your response of the query.
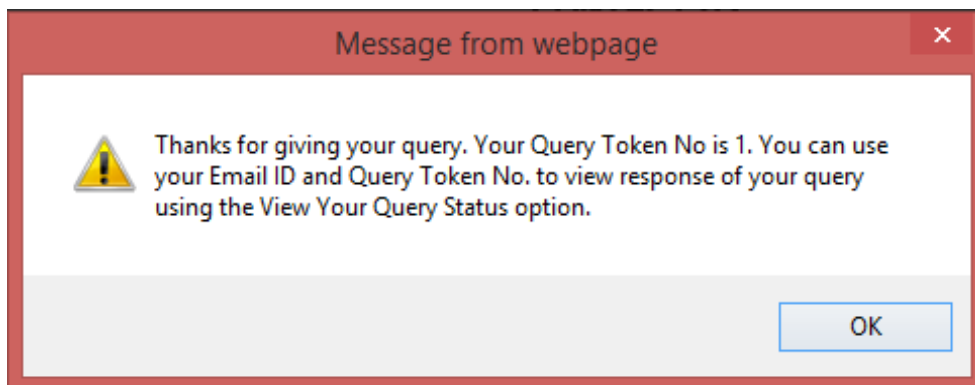
To check the status of the query, applicant can use click on the "**View your Query Status**" button after which the query response page is displayed. In this page, the applicant can view the response and status of his query after entering Email id and query token no.

Forgot Password

Forgot Password – If applicant forgets his password, he can reset his password using the menu "**FORGOT PASSWORD**" sub menu under the **APPLY** in the top menu bar of the home page.

After selecting "FORGOT PASSWORD", following page is displayed.

There are two steps for creating a new password.

- In first step, press the link "**Click to Generate Password Change Request**" for sending an identification code through email.
- In Second step, an applicant can create a new password using the identification code by pressing the link "**Reset / Create New Password using the identification code**"

Following page is displayed after pressing the link "**Click to Generate Password Change Request**"

In this page, an applicant can enter the required information. After pressing "**Generate Password Change Request**" button, an Identification code will be sent to applicant's Email id.

Once the applicant receives the Identification code, he can click on "**Reset / Create New Password using the identification code**" link.

In this page, an applicant can create a new password for login after entering identification code and other related information. After pressing "**Create New Password**" button, password of applicant is reset.

Forgot Username

Forgot Username – If applicant forgets his username, he can select "**FORGOT USERNAME**" submenu under the **APPLY** menu in the top menu bar of the home page.

In this page, an applicant should enter the relevant information. After pressing "**Request User Name**" button, username will be sent to his Email id.